

# Constitution of the East Midlands Cycle Racing League

## **1. TITLE**

- 1.1. The title of the organisation shall be “East Midlands Cycle Racing”. Hereinafter referred to as the ‘EMCR’.

## **2. OBJECT**

- 2.1. EMCR is a not for profit organisation set up to provide closed circuit road racing within the East Midlands Region.
- 2.2. For the avoidance of doubt, EMCR supports participation by Male, Female and Disabled riders, subject to their personal membership of the National body under whose rules and regulations races are promoted
- 2.3. To provide an annual series of at least 10 closed circuit road races

## **3. AFFILIATION**

- 3.1. EMCR shall affiliate each year to National bodies in the way required for EMCR to promote races under the rules and regulations of those National Bodies
- 3.2. The choice of National bodies that EMCR affiliates to will be determined by the EMCR management committee and may include, but not be limited to, British Cycling and League of Veteran Racing Cyclists.

## **4. MEMBERSHIP**

- 4.1. Membership of EMCR and hence eligibility to compete in events promoted by EMCR, shall be open to all clubs or individuals which are members of the National body under whose rules and regulations races are promoted
- 4.2. There shall not be any fee for membership of EMCR by any club or team.
- 4.3. EMCR membership of a club or team and hence eligibility to compete in events promoted by EMCR, is decided by the entry of a competitor on a race ‘signing on’ sheet of the National body under whose rules and regulations races are promoted
- 4.4. Purchase of a day licence from the appropriate National body under whose rules and regulations races are promoted enables a non-member to become a member for that day and thereby compete by ‘signing on’.

## **5. MANAGEMENT**

- 5.1. The management of EMCR shall be vested in a Management Committee consisting of the following elected members, Chairperson, Secretary, Treasurer
- 5.2. All positions on the management committee will be undertaken on a voluntary basis. Reasonable out of pocket expenses will be reimbursed by EMCR.
- 5.3. Outline roles of the management committee are as follows
  - Chairman – General oversight, strategic positioning
  - Treasurer - responsible for the funds of EMCR and keep a record of income and expenditure
  - Secretary – Affiliation of the league and race registration, Sponsorship, Development of racing and support calendar, ensuring safety and quality of events, results processing
- 5.4. These positions shall be filled by non-related and non-cohabiting persons.
- 5.5. Other positions can be appointed or co-opted by the Management Committee as required.

5.6. These positions shall be ex-officio at all general meetings.

## **6. ANNUAL GENERAL MEETING**

- 6.1. An annual general meeting of EMCR shall be held each calendar year at a time and place determined by the Management Committee.
- 6.2. The EMCR Management Committee shall give at least 28 days notice of the date, time, and place of the meeting using appropriate means of communication to reach as many of the group membership as possible, including but not limited to posts on the Mallory Park Road Race League Facebook site, posting of a notice on the Mallory RR League web site and email contact with club representatives who have provided race night organisation support during the preceding season
- 6.3. The AGM will be open to any individual who is a member of the National body or bodies EMCR is affiliated to
- 6.4. Items for inclusion on the agenda should be made to any member of the management committee at least 14 days before the meeting
- 6.5. Further proposals will be accepted at the AGM, providing they are made in writing and before the start of the AGM
- 6.6. The Annual General Meeting shall;
  - a. Receive the minutes of the previous General Meeting.
  - b. Receive the Statement of Accounts and Balance Sheet made up to 31<sup>st</sup> October of that year
  - c. Elect a Management Committee to hold office during the period up to the next Annual General Meeting. In the event of a contest ballot papers shall be used to decide the person elected. Tellers for this ballot shall be appointed at the meeting.
  - d. Discuss any other business connected with the affairs of EMCR.

## **7. EXTRAORDINARY GENERAL MEETING**

- 7.1. An Extraordinary General meeting of EMCR may be requested in writing by a minimum of 5 persons holding membership of the National body or bodies EMCR is affiliated to, or may be called by a majority of Management Committee.
- 7.2. In either case the Management Committee shall give at least 21 days notice of the purpose, date, time and place of the meeting by the methods described in Section 6 .
- 7.3. Such meetings shall be held within 56 days of the date of the request.

## **8. FINANCE**

- 8.1. The finance of EMCR shall be taken from race entry fees, grant funding and sponsorship, or derived from such sources as determined from time to time by EMCR members at a General Meeting.
- 8.2. It is deemed to be a term of every contract entered into that the funds of EMCR are liable for debts, obligations or engagements incurred or entered into with the approval of EMCR. Allocations from the funds up to such limits as agreed by a General Meeting from time to time, shall be approved by the Management Committee or by a General Meeting.
- 8.3. The Treasurer is responsible for the funds of EMCR and shall keep a proper record of income and expenditure.
- 8.4. A bank account of EMCR shall be maintained in the name of the East Midlands Cycle Racing League at a recognised Clearing Bank and shall be operated by two signatories, one of

whom shall be the Treasurer, and the other normally the Chairman. Further members of the Management Committee shall also be authorised, as a signatory to act when one of the others for any reason is unable to sign.

- 8.5. General payments may be made from the account by cheque or by online methods. Where a cheque is used it shall carry 2 signatures. Where online methods are used, the treasurer will make such payments on receipt of confirmation from one of the other committee members that it is acceptable to do so, subject to that committee member not being the beneficiary of the payment.
- 8.6. For the purposes of making Levy Payments to British Cycling using their online systems, a debit card will be used by one person. The debit card will not be used for any other types of transactions
- 8.7. An Independent Examiner of the accounts will be appointed by the EMCR Management Committee and will carry out examination of the accounts to a level in line with the Charities Act 1993.
- 8.8. The Independent Examiner of the accounts must have an appropriate level of knowledge and experience and must be independent of current and past EMCR committee members.
- 8.9. The Independent Examiner shall be asked to provide only a negative assurance in relation to the accounts.

## **9. AMENDMENT OF THE RULES**

- 9.1. The rules shall be varied or amended from time to time in accordance with the requirements of the Annual General Meeting. Such alterations or additions shall be by special resolution passed at a general meeting by a majority vote of at least two thirds of members present.

## **10. DISSOLUTION OF EMCR**

- 10.1. EMCR may be dissolved by a resolution of not less than three quarters of the members of EMCR present and voting at a general meeting of EMCR called for that purpose, and if the resolution is approved by not less than three quarters voting, the Management Committee shall proceed to dissolve EMCR.
- 10.2. In the event of the dissolution of EMCR all assets remaining after all liabilities have been met shall be distributed to such sporting registered charity (or charities) in England or a registered Community Amateur Sports Club as the EMCR Management Committee shall determine.